

NAME CHANGES

Adult Name Changes

You may petition the Probate Court to change your name if you are 19 years of age or older. You must be a legal resident of Clarke County in order to have your name changed here. If you are not a resident of Clarke County, please contact the Probate Office where you live for information on their procedure for changing your name.

You may petition for an adult name change in one of two ways. Either contact an attorney to prepare the paperwork for you, or you may petition the Court yourself.

You must provide the Probate Court a certified copy of your birth certificate and have a form of picture identification, such as driver's license or military identification.

The filing fee for a name change is \$15.00. Any additional copies of the order will cost an additional \$4.00 each.

After a petition is filed with the Court, an informal hearing with the Probate Judge will be held on the merits of the petition. If the petition is granted, you will receive a certified copy of the order for name change from the Probate Court.

Minor Name Change

In order to change the name of a minor in Probate Court, you must seek the advice of an attorney. Probate Court in Clarke County does not have forms for the petition of a minor's name change.

You may seek to have the minor's name changed in Probate Court if the child is a resident of Clarke County and has the consent of both parents. The parents would have to provide photo identification, such as their driver's license or military identification, and a certified copy of the child's birth certificate. A minor child who is 14 or older must sign a consent form for the name change. The filing fee is \$15.00 and any additional copies of the order will cost an additional \$4.00 each.

Once the attorney files the paperwork for a minor child name change, a hearing will be set on the matter in Probate Court. Both parents must attend the hearing. If the petition is granted, you will receive a certified copy of name change from the Probate Court.